



# QUEENSMEAD PRIMARY ACADEMY

**Principal:** Mrs L Latham

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@QueensmeadGDFT

4th June 2020

Dear Parent/Carer,

Your child currently attends the Academy as part of the Keyworker pupils arrangements.

This letter is to give essential information about changes to the provision that you need to be aware of. These changes will be in place from **Monday 8<sup>th</sup> June** and are in response to the wider opening to more pupils and staff.

All changes support the new Operating Procedures and Safety Measures put in place to ensure that your child, other children and the staff are kept as safe as possible.

## Changes:

- Children will be expected to maintain social distancing throughout their day using such measures as floor markings/ one-way systems and designated areas to enable a 'bubble' grouping.
- In order to support a regular deep clean of the building the Academy will be **shut to all pupils from 12.30 on Friday afternoons**. Children will be able to eat their lunch before you collect them at 12.30 (from the main office as usual).
- Children are encouraged to bring a packed lunch and plenty of bottled water – we will not be able to allow children to re-fill bottles at school.
- If you require an Academy lunch , this must be ordered, in advance, from a selection of sandwiches and will comprise of a sandwich, biscuit (or other desert) and a bottle of water. Please see the menu choice below. On Monday morning, office staff will take your order for the week (please note all items are subject to availability).
- No equipment (including pencil cases/bikes/scooters/balls etc) is permitted onto the Academy site.

It is essential that your child has a full understanding of all the measures implemented to support social distancing and we will do our utmost to ensure that social distancing occurs. Your complete cooperation with this is requested. Pupils who are unable to adhere to these measures may not be able to remain in the Academy.

Thank you for your support with these changes.

Menu Choices w/b 8<sup>th</sup> June

Day	Dessert	Sandwich	Drink
Monday	Yogurt /cookie/ Peach and Pear pot	Cheese Chicken Mayo Tuna Mayo	Bottles water Milk carton
Tuesday	Yogurt/ Grape pot/ flapjack	Cheese Egg Mayo Ham	
Wednesday	Yogurt/ gingerbread man/ pineapple fruit pot	Cheese Turkey Tuna Mayo	
Thursday	Yogurt /fruit muffin/ Peach and Pear pot	Ham Cheese Tuna Mayo	
Friday	Yogurt/ Grape pot/ cup cake	Egg Mayo Tuna Mayo Cheese	

Kind regards



Mrs L Latham  
Principal

Part of the Greenwood Academies Trust group of Academies



The City Classroom  
Member